



Caring for you like our very own

QUESTIONS TO ASK BEFORE HIRING A HOME CARE AGENCY

NO HOME CARE HIRING GUIDE

- 1 HOW LONG HAVE YOU BEEN IN BUSINESS? _____
- 2 ARE YOU LICENSED? _____
- 3 ARE YOU BONDED AND INSURED? _____
- 4 WHAT AREAS DO YOU SERVICE? _____
- 5 DO YOU HAVE MINIMUM HOUR REQUIREMENTS PER SHIFT? _____
- 6 DO YOU HAVE MINIMUM HOUR REQUIREMENTS PER WEEK? _____
- 7 DO YOU OFFER OVERNIGHT AND LIVE-IN CARE? _____
- 8 DO YOU PROVIDE TRANSPORTATION TO APPOINTMENTS? _____
- 9 IS THERE AN EXTRA CHARGE FOR TRANSPORTATION? HOW MUCH? _____
- 10 WHAT FORMS OF PAYMENT DO YOU ACCEPT? _____
- 11 DO YOU ACCEPT LONG TERM CARE (LTC) INSURANCE? DO YOU HANDLE LTC INVOICING? _____
- 12 HOW OFTEN DO YOU INVOICE? _____
- 13 DO YOU HAVE AN ASSESSMENT FEE? HOW MUCH? _____
- 14 DO YOU HAVE AN INITIAL DEPOSIT? HOW MUCH? _____
- 15 WHAT QUALIFICATIONS DO YOUR CAREGIVERS HAVE? _____
- 16 WHO SUPERVISES THE CAREGIVERS? _____
- 17 DO YOU PERFORM CRIMINAL BACKGROUND CHECKS ON ALL CAREGIVERS? _____
- 18 WHAT HAPPENS WHEN A CAREGIVER CALLS OUT? DO YOU GUARANTEE SHIFT COVERAGE? _____
- 19 HOW MUCH NOTICE DO YOU NEED TO CANCEL THE CONTRACT? _____
- 20 DO YOU PROVIDE PHYSICAL THERAPY SERVICES? _____
- 21 WHAT IS YOUR HOURLY RATE? _____
- 22 COULD YOU GIVE ME A BREAKDOWN OF YOUR SERVICES? _____